

## Virtual Board of Directors Meeting Thursday, October 30th, 2025 at 11:00AM

## Virtual Microsoft Teams Meeting Click Here To Join Meeting

Meeting ID: 272 567 188 492 5 Passcode: fn9ZG9jm

**Call-in Option (Audio Only)** 

Dial-In: 1 323-433-2148 Conference ID: 266 653 099#

## **Draft Agenda**

- Establish Board Quorum
- Call Meeting to Order
- Introduction of the Board of Directors
  - o Rome Barnes, President
  - o Dustin Warren, Vice President
  - o Victor Tannous, Secretary
- Introduction of Essex Association Management, L.P.
  - o Ryan Corcoran, Community Association Manager
  - o Ashton Barnes, Assistant Association Manager
  - o Sarah Adams, Account Manager
- Approval of May 2025 Special Board of Directors Meeting Minutes
- Financials
  - o September 2025 Balance Sheet & Income Statement Summary
  - o Approve 2026 Proposed Budget
- Old Business
- New Business

Essex Association Management, L.P. 1512 Crescent Drive, Suite 112 Carrollton, TX 75006 Phone: (972) 428-2030 Fax: (469) 342-8205

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- o Amend Guidelines for Security Measures Policy
- o Adopt Collections Policy
- o Adopt Enforcement Policy
- o Adopt Records Production, Copying, and Retention Policy
- o Adopt Display of Certain Religious Items Policy
- o Adopt Email Registration Policy
- o Adopt Pandemic Policy
- Adjourn Open Session / Homeowner Q & A
- Executive Session
  - o Compliance Overview
    - Acknowledgement of Compliance Fees/Fines
  - o Delinquency Review & Vote
  - o Ratification of Email Votes
- Adjourn Executive Session

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